

Sample Letter
AB 2589: Broker Commission Reporting to Public Agencies

Date

Dear (Wellpoint/Anthem, PacifiCare (United Health), Kaiser);

I am writing this letter/email on behalf of the _____ Board of Education regarding Broker Commission Reporting to Public Agencies, AB 2589 (Solorio) that went into effect on January 1, 2009. It is our understanding that insurance companies providing coverage for employees of public agencies have the obligation to disclose the amount of commissions paid to an agent, broker or individual who the health plan or health insurer paid fees or commissions upon request. Please consider this letter as a formal request for this information.

The name of our agent is _____ and our policy number is _____. In the event you need more information please feel free to contact me at _____. We are hopeful to receive the requested information within 10 business days.

We look forward to hearing from you and thank you for your time.